INSTRUCTIONS for Teachers/Youth Directors/Coaches/ Other Leaders to Enroll and Setup their Students/Youth/ Players in the Bible Quiz Program™

1. Go to **www.BibleIQ.org**
2. Go to the "**Bible Quizzes**" menu page.
3. Select the "**Login**" button at the top.
4. Select the "**New Member**" button.
5. Populate your name, email, password, and ensure you change the user type from "**Normal**" to "**Leader**"!!!
6. Now that you are successfully registered, login again as an **existing member** with your new credentials.
7. Select the "**Dashboard**" button at the top.
8. Select the "**Kids Listing**" button and add each of your students/ youth/players. [**TIP:** Be consistent with student usernames & passwords.]

CONGRATULATIONS! The setup process is complete and you can now communicate to your students/youth/players their usernames and passwords. You can then assign specific quizzes or let them self-select quizzes.

As a program leader, you now have 24/7/365 access to your group's progress and performance via "Group Reporting." To run Group Reports, simply go to your Dashboard and select the "Quiz Group Reporting" button and then select the blue "Action" button on the far right and select which report type you would like to run.

"The world's #1 gamified and free Bible Quiz program!"

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